JOB ADVERT FOR MONITORING, EVALUATION, RESEARCH AND LEARNING OFFICER

TITLE:MONITORING, EVALUATION, RESEARCH AND LEARNING OFFICER

DUTY STATION: KAMPALA

CONTRACT TYPE: FULL TIME

REPORTS TO: MONITORING EVALUATION AND LEARNING COORDINATOR

DATE POSTED: FRIDAY, JANUARY 23RD 2026

ABOUT SRHR ALLIANCE UGANDA

The Sexual Reproductive Health and Rights Alliance Uganda (SRHR Alliance Uganda) is a consortium of organizations that stand for and work to ensure that All adolescents and young people have EQUAL access to SRHR services and information in a supportive and violence free environment. The Alliance was founded to strengthen partnerships and synergies to advance and promote the needs of the different groups of adolescents and young people.

MAIN PURPOSE OF THE JOB:

The Monitoring, Evaluation, Research and Learning Officer will be required to work closely with the Programs Officers, Programs Coordinators, the Programs Manager and the Monitoring Evaluation and Learning (MEL) Coordinator. This position will work as part of the Sexual Reproductive Health and Rights (SRHR) Alliance programs coordination role for her eight founding members, affiliate members and partners. This includes developing, updating and coordinating monitoring and evaluation (M&E) activities and events at the SRHR Alliance Uganda, building the capacity of the SRHR Alliance Uganda members and partners in M&E, and promoting Monitoring Evaluation and Learning knowledge transfer internally and externally. The position will ensure that Monitoring Evaluation and Learning systems and capacity building effectively serve the SRHR Alliance Uganda, members and partners in the country, adhering to SRHR Alliance Uganda's guidelines and policies.

DUTIES AND RESPONSIBILITY

The following will be the core duties of the Monitoring, Evaluation, Research and Learning Officer:

i. Contribute to the development and implementation of a robust monitoring and evaluation system that will ensure tracking of project/ programme results at different levels (outputs, outcomes and impact).

ii. Maintain an integrated database of all projects/ programmes and ensure accountability through regular data updates, data integrity and working in collaboration with the program officers and the MEL manager.

iii. Work with Programme Officer and Coordinators to ensure the collection of relevant and appropriate data needed for an effective MEL system which will be utilized in monitoring strengths, weaknesses and gaps in existing projects/ programs and services and for reporting on donor commitments.

iv. Review existing data collection tools for the current projects and programmes.

v. Incorporate field and technical team feedback to ensure the continuous improvement of data management systems within SRHR Alliance Uganda.

vi. Timely update and share data on the 4W matrix to the cluster management system.

vii. Maintain and update the overall projects and programs indicator tracker based on submissions from the proposal and log-frames.

viii. Work closely with the program officers and coordinators to ensure that timely feedback.

ix. Develop M&E plans for all projects and proposals and ensure the same is followed up during implementation;

x. Ensure all grants have updated work-plan and performance management plan in tandem with all approved proposals, regularly reviewing and updating as needed.

xi. Carry out data quality assessments/ audits regularly for MEL data based on agreed indicators to guide decision making.

xii. Provide alert to the respective project officers, coordinator and MEL Manager corrective actions required to avoid delays in implementation, including flagging operational issues and risks requiring timely actions.

xiii. Review monthly progress reports from partners and ensure they have evidence to back-up and provide feedback to the respective staff.

xiv. Collate/ prepare regional reports related to internal reporting such as the quarterly, semi-annual, and annual reports.

xv. Ensure that cross cutting issues such as participation, gender, age and disability are effectively addressed/ mainstreamed in all project implementations as part of ensuring accountability according to SRHR Alliance Uganda's M&E framework.

REQUIRED JOB SPECIFICATIONS

- Bachelor's Degree in Statistics, Economics, Monitoring & Evaluation, Demography, Population Studies. A minimum of (3) years working experience in monitoring and evaluation of projects and programs, preferably with an NGO.

- Demonstrated experience in data processing and management of surveys.
- Demonstrated experience of statistical packages and/ or data analysis software (e.g., SPSS, Excel, Epi Info, SMART, STAT 01) and advanced computer skills (word-processing, spread sheets, and databases) are a must.
- Strong experience in conducting a research study including the entire evaluation cycle, from design and formulation to implementation, analysis and presentation of results and recommendations;
- Good oral and written communication skills both in Portuguese and English;
- Must be result focused and be able to work under pressure and tight deadlines;
- Excellent interpersonal skills and the ability to work well within a multi-cultural team environment;
- Strong analytical skills;
- Technical knowledge and experience in implementation of sexual reproductive health and rights programs.

TERMS OF EMPLOYMENT

- The position will be full-time
- Duration of appointment is one year with a possibility of extension contingent upon performance and availability of funds.
- The position is based in Kampala with regular up country and international travels

APPLICATION PROCEDURES

Interested individuals may submit their applications by email to the address provided below. The application should include.

- 1-page cover/Motivation letter
- 3-paged CV.
- 3 Referees

The application should be addressed to the **Human Resource and Administration Officer** and clearly labelled application for the position of **"Application for Monitoring, Evaluation, Research and Learning Officer".** The application should be sent to email: **info@srhrallianceug.org**

SUBMISSION DEADLINE

All applications should be received by close of business on Friday, 6TH February 2026

Important to note: The SRHR Alliance Uganda is an equal opportunity employee; persons with disabilities as well as female candidates are encouraged to apply,

Disclaimer: *The SRHR Alliance does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agencies,*